**Terms of Reference of Advisory Working Group (as adopted by 37th Session)**

# Guidance

In establishment of the Advisory Working Group, the Typhoon Committee provided the following guidance for their assistance in planning and implementation of measures required for mitigation of typhoon damage***.***

* To improve the efficiency and effectiveness of the Typhoon Committee, the TCS, and TCS Secretary.
* To promote international cooperation in the three components of Meteorology, Hydrology, and Disaster Prevention and Preparedness. Training and Research are incorporated as part of each of these three.
* To promote the use of advanced information technology and resource sharing among Members of the Typhoon Committee.
* To facilitate the implementation of the RCPIP.
* To enhance resources mobilization.

### Terms of Reference

The Advisory Working Group (AWG) will assist the Chairperson of the Typhoon Committee and the TC Secretary to coordinate the implementation of TC decisions. The AWG will also act as a “Think Tank/Steering Group” function to advise and offer options, as required, to the Typhoon Committee Members, the Typhoon Committee, the TC Chairperson, TC Secretary, and the TCS.

* To provide options and proposals to enhance the effectiveness of the Typhoon Committee, TC Chairperson, the TCS Secretary, and the TCS.
* To provide overall options for the framework of priorities for activities of the Typhoon Committee.
* To review the implementation and annual account of the approved budget, provided by the TC Secretariat.
* To assist in the consideration and coordination of prioritize project proposals and their budgets provided by the three components of TC. Training and Research are incorporated as part of each of these three.
* To provide options and assistance on mechanisms aimed at improving the implementation of the RCPIP.
* To provide options and assistance on collaborative activities among the three components of the RCPIP and priority options to the Typhoon Committee.
* To assist in mobilizing resources to achieve the goals and objectives as determined by the Typhoon Committee in the RCPIP at its Thirty-Fifth Session.
* To monitor the progress of the RCPIP objectives and goals.
* To review and provide options and assistance to further enhance activities and projects under the three components of RCPIP.
* Coordinate and harmonise activities among WGs and TRCG.
* Monitor and ensure that the projects/activities authorized by the TC are being accomplished in a timely manner.
* Provide feedback to the TC regarding the implementation and progress of activities.

**Members**

* Chairperson as appointed by the Typhoon Committee
* Vice-Chairperson as appointed by the Typhoon Committee
* Chairpersons of the three working groups (meteorology, hydrology, and DPP) and TRCG as core members, and
* Representatives of WMO and ESCAP (as ex-officio members)

The term of service on the AWGis 1 year subject to extension authorized by the Committee.

**Operational modalities**

AWG would conduct most of its work, coordination and communication through correspondence including e-mail, and would be supported by regular reporting from the TC Secretariat. As described in the above-proposed Terms of Reference of AWG, considerable amount of important issues and projects for TC and its Members will be discussed and accomplished by AWG. To enhance the efficiency of the operation of TC, it is recommended that an AWG meeting be held at least every year. At the request of the TC or TC Chairperson, the AWG will investigate and review issues, make recommendations and proposals, and if approved by the TC, assist in implementing approved projects, activities, etc.